Install the Plugin on Jira Cloud

- 1. Log in to Jira: As a Jira admin, log in to your Jira Cloud instance.
- 2. Navigate to App Management:
 - a. Go to **Jira Settings > Apps**.
 - b. Select Manage Apps.

3. Upload App by URL:

- a. Click **Upload app**.
- b. Enter the URL for Hourby plugin: <u>https://atlassian.hourby.com/atlassian-</u> <u>connect.json</u> and click on upload.
- 4. **Install the Plugin**: Jira will fetch and validate the URL mentioned at 3.b. It will prompt you to install the app.
- 5. Once installed you can see the Hourby plugin on User-installed apps section

User-installed apps

> 📕 Custom Charts for Jira	Free trial
> 🚺 Dashboard Hub Pro	Free trial
> 🚯 Git Integration for Jira by GitKraken	Free trial
> 🦊 GitLab for Jira (gitlab.com)	
Harvest Time Tracking by 42nd	Free trial
› 💿 HourBy Plugin	

Once the plugin installation is complete, navigate to your project and open any ticket.
You will see Hourby Time Tracking displayed in the right sidebar of the Jira ticket page.

To start tracking your time:

1. Click Open Hourby Time Tracking.

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← Hourby Time Tracking		
Hourby Sign in		
Email		
		••••
Password		
		Sign in

- 2. Sign in to your <u>Hourby</u> account if prompted.
- 3. Begin tracking your time directly on the selected ticket.

This integration allows you to efficiently log time entries on assigned tickets, streamlining time management within Jira.